

FEDERAL LAW CLERK HIRING PLAN OPENING DAY: JUNE 12, 2023

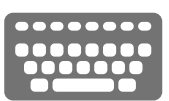
Contact Career Services:



SEP 1 - APRIL 1

Book counseling appointments
Build relationships, develop writing samples, and select courses, clinics, and extracurriculars thoughtfully
Send us your materials to review

Ask for Letters of Recommendation:



BY APRIL 12

Ask 3 Recommenders to write for you
Send Recommender form + resume + transcript to writers
Ask Recommenders to complete letters (LORs) by May 30

Formulate Action Plan:



BY APRIL 21

Follow our tips to research list of judges
Create a timeline for application materials
Do a mock interview so you are prepared in advance

Send Us Your Judge List



BY APRIL 28

Let us provide feedback

Check Back with Career Services:



MAY 15 - JUNE 8

Update list with new judges
Upload application materials to OSCAR
Verify that LORs have been sent to us
Request Production of mail and email LORs from us
Ask Recommenders to call/email top judges on June 12

Mail Any Paper Applications:



BY JUNE 8 OR 9

Mail USPS priority mail by June 9
Mail FedEx or UPS overnight by June 10